



### ***Personal and Health Information Collection Statement***

Prosthetic Art Technology is an independent practice trading as Prosthetic Art Technology.

You may contact us by writing to Prosthetic Art Technology at 2/2 High Street, ALSTONVILLE NSW 2477, or emailing [admin@prostheticarttech.com](mailto:admin@prostheticarttech.com) or by calling 02 6628 3359. You have the right to gain access to the information held by Prosthetic Art Technology about you.

Our Information Management Policy (available upon request) contains information on how you may request access to, and correction of, your personal information and how you may complain about a breach of your privacy and how we will deal with such a complaint. Our Fact Sheet may be found on our website at <https://www.prostheticarttech.com>.

Prosthetic Art Technology needs to collect information about you for the primary purpose of providing quality treatment. In order to fully assess, diagnose and treat you, we need to collect some personal information from you. This information will also be used for the administrative purposes of running the practice such as billing you or through an insurer or compensation agency. Information will be used within the practice for handover if another practitioner provides you with assistance.

Prosthetic Art Technology may disclose information regarding diagnosis or treatment to your Doctor or other treatment providers only with your consent. In the case of insurance or compensation claims, it may be necessary to disclose information and/or collect information that affects your treatment and return to work. Prosthetic Art Technology will not disclose your information to commercial companies, however specific service or product information as deemed suitable for your management, may be forwarded to you by us, unless you instruct Prosthetic Art Technology not to forward this type of information. Your written consent will be obtained at the start of your treatment in order to carry out the above activities. We do not disclose your personal information to overseas recipients.

Information at Prosthetic Art Technology is stored securely and only practice staff has access to it. Prosthetic Art Technology takes all reasonable steps to ensure that information collected about you is accurate, complete and up-to-date. You may have access to your information on request and if you believe that any of the information is inaccurate we may be able to amend it accordingly. If you do not provide relevant personal or health information, in part or in full, to Prosthetic Art Technology it may result in incomplete assessment. This may impact on the diagnosis and the following treatment that is provided.

Any concerns that you may have about this statement or about your management can be directed to Sophie Fleming, Anaplastologist at 2/2 High Street, ALSTONVILLE NSW 2477, by email at [admin@prostheticarttech.com](mailto:admin@prostheticarttech.com) or by calling 02 6628 3359.